WordPress: Creating Your Website

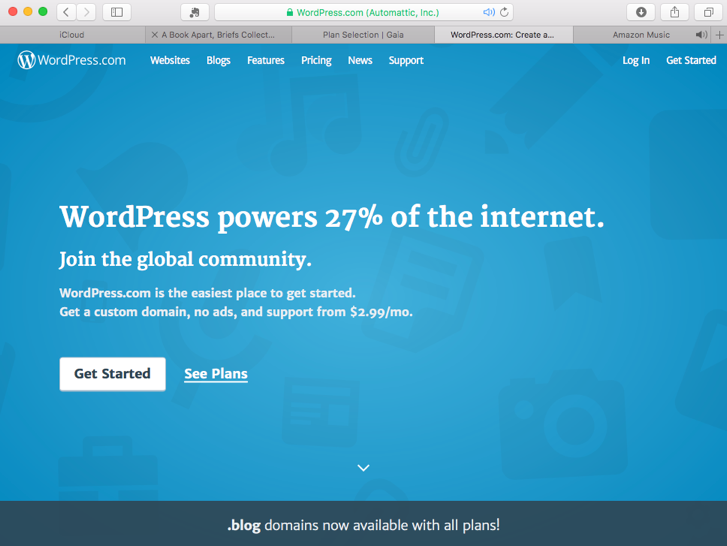
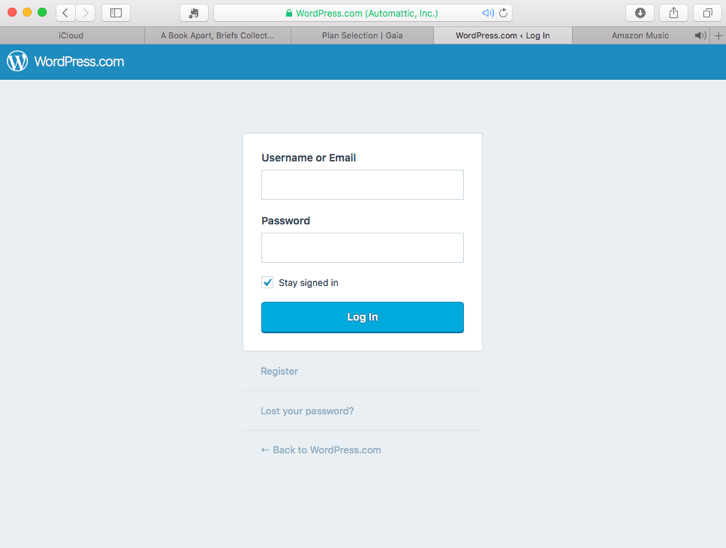
**Logging in to your Wordpress.com Account**

**Step 1**

Type WordPress.com in your browser. Then click **Log In** located in the upper right corner.

**Step 2**

Enter in your Username or Email and Password then click on the blue Log In button.

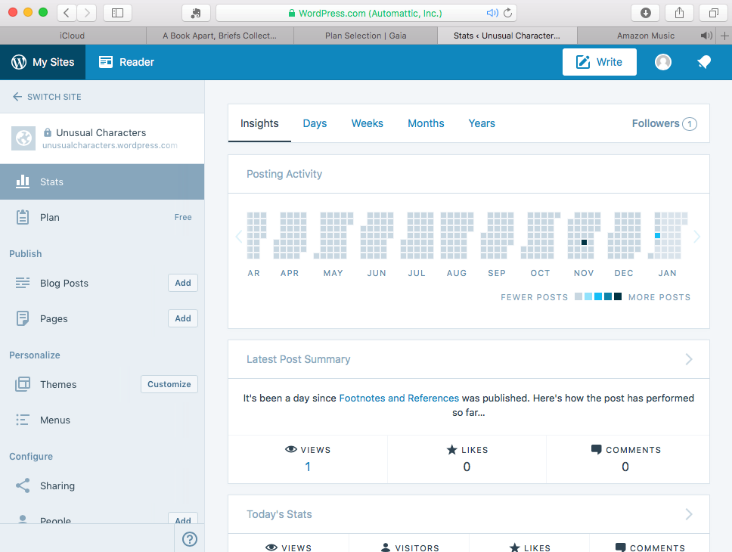


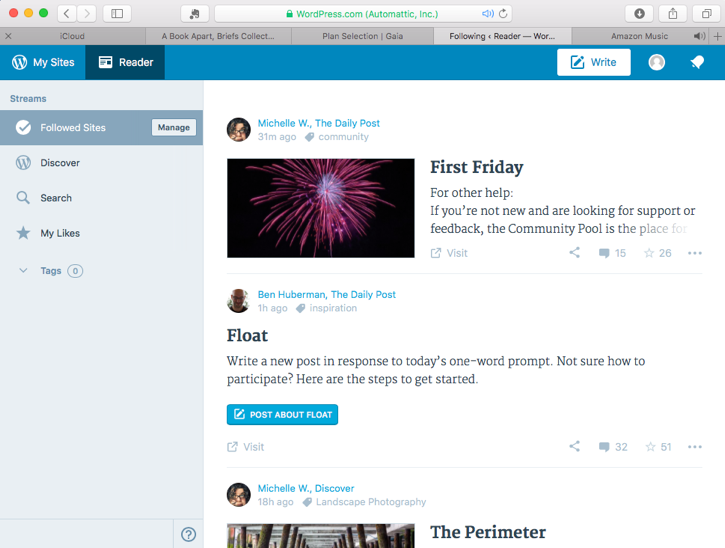
**Step 3**

Click on **My Sites** in the upper left corner to view your WordPress.com account.

**Step 4**

Congratulations! You are now ready to edit your website!





**Editing the Menu** *(NOTE: Two pages may exist by default. You may have an About and Contact page created for you by WordPress.com.)*

1. Click **Menus** located in the left menu
2. Click **Primary** from drop down menu in the upper corner
3. Click the **Plus icon** located to the right of the page name
4. Choose **Add menu item below**
5. Click on *Create a new page for this menu item*
6. Enter a page name and click the blue **Add Item** button
7. Click **Save**

**Bonus:** Creating a Sub-Menu Item

1. Click the **Plus** icon located to the right of any page name
2. Choose **Add** **menu item to children**
3. Click on **Create** **a new page for this menu item**
4. Enter a page name and click the blue **Add Item** button
5. Click **Save**

**Adding a Page**

1. Click **Add** located next to Pages in the left menu
2. Enter text in the *title* and *body* area
3. Click **Publish**
4. Click View Page located in the green toolbar

**Bonus:** With the view page still open, set static home page

1. Click **Customize** located in the lower cornerto return to the editor
2. Click **Static Front Page** in the left menu
3. Choose **A static page**
4. Choose a Front page using the drop-down menu (This can be edited at any time.)
5. Choose a Post page using the drop-down menu (This can be edited at any time.)
6. Click the blue **Save & Publish** button near the top

**Selecting a Theme**

1. Click **Themes** located in the left menu
2. Click the **All** dropdown menu near the upper right corner and choose *Free*
3. Scroll down to view the choices
4. Click on the **ellipsis icon** in the lower right corner of the theme thumbnail image
5. Choose **Activate** from the pop-up menu

**Bonus:** You can preview themes and try them before activating them

1. Click on the **ellipsis icon** again and choose **Live Demo** to view the features of the theme
2. Click on the **“X”** in the upper corner of the window to close the view
3. Click on the **ellipsis icon** again and choose **Try & Customize**
4. Click on the **“X”** in the upper corner of the window to close the view