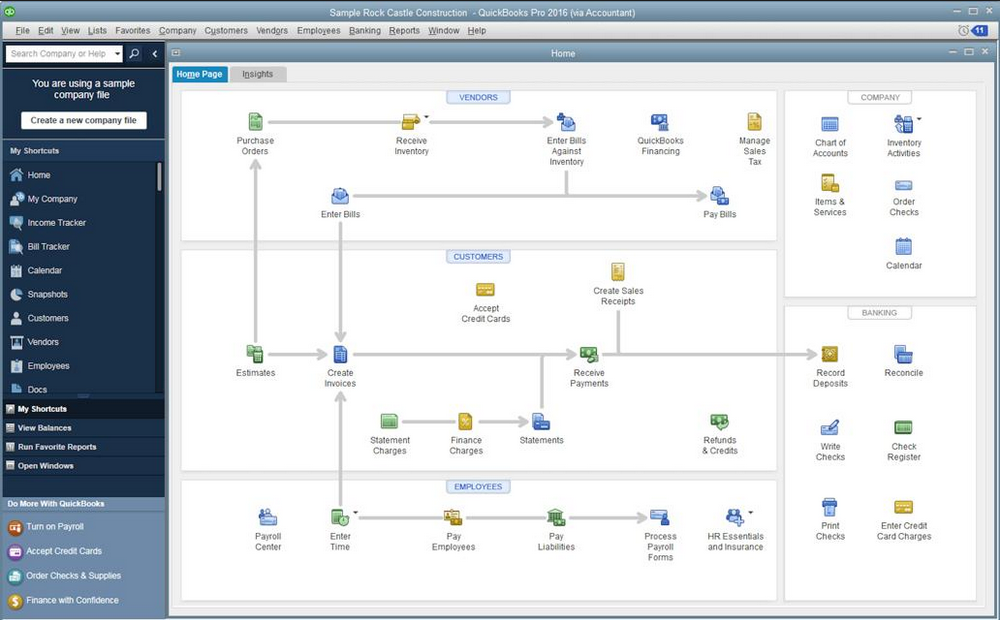
QuickBooks Basics

**THE HOME SCREEN**

Main Menu Bar

Navigation Bar

Notifications



Vendors

Employees

Banking

Company

Customers

|  |  |  |  |
| --- | --- | --- | --- |
| **Features** | **Enterprise Version** | **Premier Version** | **Pro Version** |
| # of Simultaneous Users | Up to 30 | Up to 5 | Up to 3 |
| Data File Size | 1GB or more | 150-200MB | 150-200MB |
| Create & Email Quotes | ✓ | ✓ | ✓ |
| Create & Email Sales Orders | ✓ | ✓ | No |
| Create & Email Purchase Orders | ✓ | ✓ | ✓ |
| Optimized for Larger Data Files & Network Usage | ✓ | No | No |
| Print Checks, Pay Bills & Manage Expenses | ✓ | ✓ | ✓ |
| Track Sales & Customer Payments | ✓ | ✓ | ✓ |
| Track Credit Cards | ✓ | ✓ | ✓ |
| Track Sales Taxes | ✓ | ✓ | ✓ |
| Manage Payroll, Payroll Taxes & Direct Deposits | ✓ | ✓ | ✓ |
| Set Reminders & Create To Do Lists | ✓ | ✓ | ✓ |
| One-Click Business Reports | 150+ Industry-specific | 150+ Industry-specific | 100+ |
| Import Data From Previous Versions | ✓ | ✓ | ✓ |
| Import Data from Excel | ✓ | ✓ | ✓ |
| Download Bank & Credit Card Transactions | ✓ | ✓ | ✓ |
| Multiple Currency Capabilities | ✓ | ✓ | ✓ |
| Create a Business Plan | ✓ | ✓ | No |
| Create a Budget | ✓ | ✓ |  |
| Forecast Sales and Expenses | ✓ | ✓ | No |
| Customize Your Invoices & Forms | ✓ | ✓ |  |
| Create Industry-specific Reports | ✓ | ✓ | No |
| Track Inventory, Set Reorder Points | ✓ | ✓ |  |
| Create Inventory Assemblies & Bills of Material | ✓ | ✓ | No |
| Track Inventory in Multiple Warehouses, serial/lot # Tracking, Bin Location Tracking, Bar Coding Capabilities, and FIFO Costing  \*Chart information provided by Scott Gregory at www.betterbottomline.com | ✓ | No | No |

**Comparison of QuickBooks Software Versions (2015 & Up)**